



**CHRIST THE KING
ENGINEERING COLLEGE**

Karumadai, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Ph: 042 41588 74724 Email: principal@ctke.ac.in Web: www.ctke.ac.in

IQAC-Regular Minutes of Meeting

Academic Year: 2019-20

Meeting-02



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Ph: +91 91500 76729 Email: principal@ckec.ac.in Web: www.ckec.ac.in

Ref: CKEC/IQAC/Meeting/2019-20/02

Dated: 06. 02. 2020

CIRCULAR

This is to inform you that the meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2019-20 will be held on 13-02-2020 at 10.00 am at the conference hall to monitor the progress and functioning of academic and administrative activities. All the members are requested to attend the meeting.

Agenda of the Meeting:

- Review of the previous meeting minutes
- Student enrolment for the next academic year
- Research activities
- Requirements of purchase of furniture's, Laboratory equipment's and Library books
- Placement Training and Entrepreneurship activities
- NAAC initiatives


IQAC Coordinator


Principal

Encl: Composition of IQAC members

Copy to

1. The Principal
2. IQAC
3. HoDs
4. Office
5. File



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ATTENDANCE IQAC

IQAC MEMBERS		Signature
Member from The Management		
Rev. Fr. J.E. Arulraj	DMIFounder Father, DMI International Foundation	
Rev. Fr. John Britto	Administrator	
Chairperson	Head of the Institution	
Dr. M. Jeyakumar	Principal, CKEC	
One of the Senior Faculty as IQAC Coordinato		
Mr. T.B. Dharmaraj	Director-IQAC HOD/ Computer Science Engineering	
Faculty Representation		
Mr. A.Venkatesan	HOD/Civil	
Mr.L.Suresh	HOD/ Mechanical Engineering	
Mr. M.Arumaga Babu	HOD/Electrical and Electronics Engineering	
Mr.V.Muralidharan	HOD/ Electronics and Communication Engineering	
Dr.R.Suganya	HoD/S&H / Alumni Head	
Stakeholder/ Representative of Community and Alumni		
Mr. R. Ramesh	Student 1	
Mr. S. Arthi	Student 2	
Nominee from Industrialists /External Expert Stakeholders		
Mr.Balachandar	LGB balakrishnan & bros Ltd , HR	
Mr. Anbu	Salzar electronics pvt Ltd. HR	

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MINUTES OF MEETING

The following are the Minutes of meeting held 9.30 am on 13.02.2020 at conference hall

The members of IQAC present were

IQAC MEMBERS			
Member from The Management		Mr. M.Arumaga Babu	HOD/Electrical and Electronics Engineering
Rev. Fr. J.E. Arulraj	DMIFounder Father, DMI International Foundation	Mr.V.Muralidharan	HOD/ Electronics and Communication Engineering
Rev. Fr. John Britto	Administrator	Dr.R.Suganya	HoD/S&H / Alumni Head
Chairperson	Head of the Institution		
Dr. M. Jeyakumar	Principal, CKEC	Stakeholder/ Representative of Community and Alumni	
One of the Senior Faculty as IQAC Coordinator		Mr. R. Ramesh	Student 1
Mr. T.B. Dharmaraj	Director-IQAC HOD/ Computer Science Engineering	Mr. S. Arthi	Student 2
Faculty Representation		Nominee from Industrialists /External Expert Stakeholders	
Mr. A.Venkatesan	HOD/Civil	Mr.Balachandar	LGB balakrishnan & bros Ltd , HR
Mr.L.Suresh	HOD/ Mechanical Engineering	Mr. Anbu	Salzar electronics pvt Ltd. HR



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ACTION TAKEN REPORT

The following actions were taken to implement the decisions of IQAC meeting, held on 24.07.2019 at conference Hall during the academic year 2019-20

S.No	Points Discussed	Responsibility /Remarks
1	NAAC	The NAAC review meeting for all the criteria are scheduled by coordinator
2.	Programs Organised	The list of programs organized by the department and institution levels were tabulated
3	Research Activities	Faculty members are motivated to enroll in Ph.D. programs and to apply for more research publications.
4	Academic and Administrative activities	Internal Assessment tests and University exams were conducted as per schedule
5	Cells	Activities of various cells and the minutes of their meetings are updated.
6	Audit	Both academic and administrative audits were conducted


IQAC Coordinator


Principal